

## **Council of the Hamlet of Little Fishing Lake Budget Review Meeting April 6, 2025**

The budget review meeting was held virtually using Microsoft Teams and was called to order at 7:03 pm and was attended by hamlet board members, Chair Kevin Hauth and Secretary Keith Scheidt. Lori Scheidt was not present at the meeting but had reviewed the material and had provided input.

**MOTION 2025-4: 2025 OPERATIONAL BUDGET AND ALLOTMENT** – by Kevin Hauth that the Hamlet formally request the R.M. of Loon Lake to allot 70% of the Municipal Taxes levied in the Organized Hamlet of Little Fishing Lake to the Hamlet and further; that we submit the following budgets for approval by the council of the R.M. of Loon Lake for 2025:

Municipal Property Tax - estimated based on 2024 assessment and taxable numbers provided by the R.M. in their fiscal report to the Hamlet for 2024 operations. 2025 property tax estimate is a 1.5% increase in taxes year over year.

2025 Estimated Municipal Property Tax (net of Abatements)	<u>\$ 165,410</u>
R.M. of Loon Lake Portion (30%)	\$ 49,623
<b>Allocated to the Organized Hamlet of Little Fishing Lake @ 70%</b>	<b>\$ 115,787</b>
Provincial Revenue Sharing Grant	\$ 8,000
Interest Revenue on Reserves	<u>\$ 12,000</u>
<b>Estimated Total Revenue</b>	<b>\$ 135,787</b>

### **Operational Expenditures**

Stationery & Supplies	\$ 100
Board Indemnity & Annual Indemnity	\$ 2,600
Board Mileage	\$ 1,200
Board CPP	\$ 100
Parcs Membership	\$ 225
Parcs Convention & Travel	\$ 1,500
Annual Meeting & Pancake Breakfast	\$ 700
Insurance & Licence – Buildings	\$ 1,200
Insurance & Licence – Vehicles	\$ 3,300
Utilities	\$ 7,500
Equipment Purchases	\$ 2,000
Equipment Maintenance	\$ 1,200
Equipment – Oil & Fuel	\$ 1,000
Building Maintenance & Supplies	\$ 1,500
Fire Equipment/Supplies & Medical	\$ 2,000
Emergency Equipment Repair (Trucks)	\$ 2,200
Small Tools & Equipment	\$ 1,500
Hamlet Supervisor & Contract Maintenance	\$ 12,000
Contract Work – Trees	\$ 2,000
Signage	\$ 250
Road Work:	
Grading	\$ 1,800
Gravelling	\$ 2,200
Dust suppression/Calcium Chloride	\$ 6,000
Mulching	\$ 2,000
Bridge Repairs	\$ 1,500
Boat Launch Repairs	\$ 5,000
Snow Removal	\$ 2,500
SK WCB	\$ 200
Lagoon Operational Costs – Shared Portion	\$ 1,500

Waste Removal including Burn Pit Clean-up	<u>\$ 9,000</u>	
<b>Total Operational Expenses</b>		<b><u>&lt;\$ 75,775&gt;</u></b>
<b>Total Operating Surplus (Deficit) Before Reserve Transfers</b>		<b>\$ 60,012</b>
<b>Reserve Transfers</b>		
Transfers to:		
Recreational Site Reserve	\$ 20,000	
Bridge Reserve	\$ 40,000	
Fire Equipment Reserve	\$ 0	
Roads Reserve	<u>\$ 10,000</u>	
<b>Total Transfers to Reserves</b>		<b><u>&lt;\$ 70,000&gt;</u></b>
Transfers from:		
Regular Reserve	<u>\$ 10,000</u>	
<b>Total Transfers from Reserves</b>		<b><u>\$ 10,000</u></b>
<b>Estimated Surplus &lt;Deficit&gt; for 2025 Calendar Year</b>		<b><u><u>\$ 12</u></u></b>

Seconded: Keith Scheidt

Carried

**MOTION 2025-5: 2025 CAPITAL BUDGET** – by Kevin Hauth that the Capital Budget; attached as Appendix A, be approved by the Organized Hamlet of Little Fishing Lake Board and that the same Capital Budget be presented to the R.M. of Loon Lake for review, acceptance, and approval as part of the presentation of the 2025 Operational Budget for the Organized Hamlet of Little Fishing Lake.

Seconded: Keith Scheidt

Carried

**Motion 2025-6:** That the budget review meeting be adjourned.

## **Appendix A**

### **Organized Hamlet of Little Fishing Lake Future Projects**

#### **2025 Capital Budget**

##### **Roads**

###### **Scope of work:**

The existing road infrastructure in the Hamlet will require ongoing maintenance and upgrades. This work will proceed as needed. \$50,000 in the existing reserve is allocated to this project.

###### **Schedule of Fund Accumulation:**

<u>Year</u>	<u>\$</u>
Existing reserve allocation	50,000
2025	10,000
2026	10,000
2027	10,000
2028	<u>10,000</u>
Total	<u>90,000</u>

This project will be funded by using the \$50,000 allocated in the existing reserve and allocating \$10,000 per year in 2025 through to 2028 to the reserve account.

##### **Recreational Facilities**

The recreational facilities reserve is set up for a number of projects that are being considered by the Hamlet to improve recreational facilities within the Hamlet and for the taxpayers of the Hamlet. Currently the Facilities Reserve includes funds earmarked for a possible multipurpose recreational court and a potential cost sharing project with Sask Parks to improve the boat launch facility.

###### **Scope of work – Multipurpose recreational Court:**

Requests for a multipurpose recreational court are increasing. This project was asked about in previous annual meetings. Initial investigations of options and costs have begun. Once the estimated costs of a potential project have been established, this project can be more finitely defined. Until there is a definite proposal in the works, the Hamlet Board is proposing no more funds be allocated to this reserve.

###### **Scope of work – Boat Launch:**

Another project that the board members have been asked about is the boat launch. The boat launch is the responsibility of Sask Parks, but the Hamlet recognizes it is a major user of the facility and is willing to consider a cost sharing project with Sask Parks that would improve the boat launch facility as it pertains to the dock and the access and use of the

launch itself. With that in mind funds are being allocated to this recreational reserve to ensure the Hamlet is financially ready to partake when the opportunity arises.

	<u>Total</u>	<u>Court</u>	<u>Boat Launch</u>
Existing Reserve Allocation	\$ 10,000	\$ 10,000	\$ 0
<u>Year</u>			
2025	\$ 20,000	\$ 0	\$ 20,000
2026	\$ 15,000	\$ 5,000	\$ 10,000
2027	\$ 15,000	\$ 5,000	\$ 10,000
2028	<u>\$ 15,000</u>	<u>\$ 5,000</u>	<u>\$ 10,000</u>
Total	<u>\$ 75,000</u>	<u>\$ 25,000</u>	<u>\$ 50,000</u>

## Bridge Maintenance and Replacement

### Scope of work:

The bridge on Peck Lake Road, connecting the north and south areas of the Hamlet will require ongoing maintenance to keep it in a usable condition. Funds will be used to regularly inspect and maintain the bridge to keep it up to standard. Funds will be allocated each year to build a reserve to repair, substantially over haul, or ultimately replace the bridge. We will receive an updated bridge report in 2025 and are working with the RM in developing an action plan to understand options, costs of those options and timelines for this project to come to fruition. \$170,000 in the existing reserve is allocated to this project.

### Schedule of Fund Accumulation:

<u>Year</u>	<u>\$</u>
Existing reserve allocation	170,000
2025	40,000
2026	35,000
2027	35,000
2028	<u>35,000</u>
Total	<u>315,000</u>

This project will be funded by using \$170,000 allocated in the existing reserve as well as allocating a total of \$155,000 to the reserve account through the 2025 to 2028.

This project may require more aggressive funding once the parameters have been further defined in 2025.

# Fire Equipment Replacement

## Scope of work:

The existing fire fighting equipment will have to be replaced and or upgraded as time passes. \$12,000 in the existing reserve is allocated to this project. Until the bridge project is further defined, the Hamlet Board is proposing that additions to this reserve are suspended for 2025, with a possible resumption of additions in 2026.

## Schedule of Fund Accumulation:

<u>Year</u>	<u>\$</u>
Existing reserve allocation	12,000
2025	0
2026	<u>5,000</u>
Total	<u>17,000</u>