

## Council of the Hamlet of Little Fishing Lake Meeting March 27, 2024

The meeting was held remotely via Teams and was called to order at 7:04 pm and was attended by Kevin Hauth, Lori Scheidt, and Keith Scheidt.

**Motion 2024-01:** Motion by Keith Scheidt and seconded by Kevin Hauth to accept the July 27, 2023, and the August 14, 2023, meeting minutes as presented. Carried.

### Old Business:

#### **Creating and Updating Policies**

Keith will contact the RM office regarding policies we need to be working on. We would like to have them developed and ready for approval at our AGM in June.

#### **Bridge Replacement**

What are the next steps? The Hamlet is unlikely able to raise the funds needed for the replacement of the bridge without a grant of financial support. Keith will contact the RM Office to get an update regarding the availability of grants for this project. He will also ask if the RM has approached Saskatchewan Parks to inquire about funding for the bridge replacement.

#### **Boat Launch**

Kevin will contact Saskatchewan Parks regarding an upgrade to the boat launch.

#### **Unightly Lot**

The RM received a letter complaining about the messy lot, #12 Lake Street in 2023. There has been a significant clean up this past fall. Keith will contact the RM Office to inquire if they are still proceeding with actions to recover outstanding taxes on the property.

### New Business:

#### **Review of 2023 Financials and 2024 Budget Draft**

Kevin Hauth presented a spreadsheet listing 2023 expenses and a proposed budget for 2024. 2023 operating expenses were \$55524 compared to \$69245 budgeted. We didn't spend as much as budgeted on utilities at the firehall, snow removal and on bridge replacement studies.

The 2024 operating budget is forecast to total about \$76000. A discussion followed.

**Motion 2024-02: 2024 Operational Budget and Allotment** – by Kevin Hauth that the Hamlet formally request the R.M. of Loon Lake to allot 70% of the Municipal Taxes levied in the Organized Hamlet of Little Fishing Lake to the Hamlet and further; that we submit the following budget for approval by the council of the R.M. of Loon Lake for 2024:

Municipal Property Tax - estimated based on 2023 assessment and taxable numbers provided by the R.M. in their fiscal report to the Hamlet for 2023 operations.

2024 Estimated Municipal Property Tax (net of Abatements) \$ 160,817

**Allocated @ 70%** \$ 112,572

Interest Revenue on Reserves \$ 10,000

**Estimated Total Revenue** \$ 122,572

Operational Expenditures

Stationery & Supplies	\$ 150
Board Indemnity & Annual Indemnity	\$ 2,600
Board Mileage	\$ 1,500
Board CPP	\$ 100
Parcs Membership	\$ 250
Parcs Convention & Travel	\$ 1,500
Annual Meeting & Pancake Breakfast	\$ 700
Insurance & Licence – Buildings & Vehicle	\$ 3,600
Utilities	\$ 8,500
Equipment Maintenance	\$ 1,500
Equipment – Oil & Fuel	\$ 1,400
Building Maintenance & Supplies	\$ 1,500
Fire Equipment/Supplies & Medical	\$ 2,000
Emergency Equipment Repair (Trucks)	\$ 3,500
Small Tools & Equipment	\$ 2,000
Hamlet Supervisor & Contract Maintenance	\$ 9,500
Signage	\$ 250
Road Work:	
Grading	\$ 1,500
Gravelling	\$ 2,000
Dust suppression/Calcium Chloride	\$ 3,000
Mulching	\$ 2,000
Roads/Ditches/Water	\$ 2,500
Bridge Development of Action Plan	\$ 2,500
Bridge Repairs	\$ 2,500
Boat Launch Repairs	\$ 5,000
Snow Removal	\$ 2,500
Lagoon Operational Costs – Shared Portion	\$ 1,500
Waste Removal including Burn Pit Clean-up	<u>\$ 10,000</u>

**Total Operational Expenses** <\$ 75,550>

**Total Operating Surplus (Deficit) Before Reserve Transfers** \$ 47,022

**Reserve Transfers**

Transfers to:	
Recreational Site Reserve	\$ 0
Bridge Reserve	\$ 65,000
Fire Equipment Reserve	\$ 0
Roads Reserve	<u>\$ 10,000</u>

**Total Transfers to Reserves** <\$ 75,000>

Transfers from:

Regular Reserve	<u>\$ 30,000</u>
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**Total Transfers from Reserves** \$ 30,000

**Estimated Surplus <Deficit> for 2024 Calendar Year** \$ 2,022

**Motion 2024-03: 2024 Capital Budget** – by Kevin Hauth that the Capital Budget; attached as Appendix A, be approved by the Organized Hamlet of Little Fishing Lake Board and that the same Capital Budget be presented to the R.M. of Loon Lake for review, acceptance, and approval as part of the presentation of the 2024 Operational Budget for the Organized Hamlet of Little Fishing Lake. The proposed operating and capital budgets will be presented to the RM of Loon Lake at their April 11<sup>th</sup> meeting.

Seconded: Keith Scheidt

Carried

The meeting was adjourned at 8:08 pm.

## Appendix A

### Organized Hamlet of Little Fishing Lake Future Projects

#### 2024 Capital Budget

#### **Roads**

##### **Scope of work:**

The existing road infrastructure in the Hamlet will require ongoing maintenance and upgrades. This work will proceed as needed. \$40,000 in the existing reserve is allocated to this project.

<u>Year</u>	<u>\$</u>
Existing reserve allocation	40,000
2024	10,000
2025	10,000
2026	<u>10,000</u>
Total	<u>70,000</u>

This project will be funded by using the \$40,000 allocated in the existing reserve and allocating \$10,000 per year in 2024 through to 2026 to the reserve account.

#### **Recreational Facilities**

##### **Scope of work:**

Requests for a multipurpose recreational court are increasing. This project was asked about at the 2020 and 2021 annual meeting. Initial investigations of options and costs have begun. Once the estimated costs of a potential project have been established, this project can be more finitely defined. Until there is a definite proposal in the works, the Hamlet Board is proposing no more funds be allocated to this reserve, and instead focus on the efforts to increase the bridge reserve.

Current years allocation of funds towards this project is \$0.

<u>Year</u>	<u>\$</u>
Existing reserve allocation	10,000
2024	<u>0</u>
Total	<u>10,000</u>

## Bridge Maintenance and Replacement

### Scope of work:

The bridge on Peck Lake Road, connecting the north and south areas of the Hamlet will require ongoing maintenance to keep it in a usable condition. Funds will be used to regularly inspect and maintain the bridge to keep it up to standard. Funds will be allocated each year to build a reserve to repair, substantially overall, or ultimately replace the bridge. We received an updated bridge report in 2022 and are working with the RM in developing an action plan to understand options, costs of those options and timelines for this project to come to fruition. \$105,000 in the existing reserve is allocated to this project.

<u>Year</u>	<u>\$</u>
Existing reserve allocation	105,000
2024	65,000
2025	30,000
2026	30,000
2027	<u>30,000</u>
Total	<u>260,000</u>

This project will be funded by using \$105,000 allocated in the existing reserve as well as allocating a total of \$155,000 to the reserve account through the 2024 to 2027.

This project may require more aggressive funding once the parameters have been further defined in 2024.

## Fire Equipment Replacement

### Scope of work:

The existing fire fighting equipment will have to be replaced and or upgraded as time passes. \$12,000 in the existing reserve is allocated to this project. Until the bridge project is further defined, the Hamlet Board is proposing that additions to this reserve are suspended for 2024, with a possible resumption of additions in 2025.

<u>Year</u>	<u>\$</u>
Existing reserve allocation	12,000
2024	0
2025	<u>5,000</u>
Total	<u>17,000</u>