

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF
LOON LAKE NO. 561 HELD AT 100 – FIRST STREET SOUTH AT LOON LAKE, SK ON
WEDNESDAY JANUARY 14, 2026, AT 9:00 A.M.

Present:

Reeve Greg Cardinal

Councilors:

Division 1: Grant Preece

Division 3: O'Neil Lavoie

Division 5: Rodney Schneider

Division 2: Maurice Jeannotte

Division 4: Grant Huber - Absent

Division 6: Larry Lantz

Administrator: Erin Simpson

Reeve, Greg Cardinal called the meeting to order at 9:00 a.m.

Foreman Nick Honish was present at the meeting when it was called to order.

No conflict of interest was noted.

1/26

Agenda

PREECE

That the agenda for the January 14, 2026, Council meeting be used as a guideline for the meeting with the following addition.

Brushing along the south side of TWP RD 571 near Old Man Lake

Carried

2/26

Minutes

LANTZ

That the minutes of the Regular Council Meeting of the R.M. of Loon Lake No. 561 held on December 10, 2025, be approved as presented.

Carried

Foreman Nick Honish provided a public works operation update at 9:02 a.m.

3/26

Public Works Conference

PREECE

That the Administrator register the Public Works Foreman Nick Honish to attend the Canadian Public Works Association Conference in Saskatoon for one day on February 25, 2026.

Carried

4/26

Gravel Haul and Spread Tender

LANTZ

That the RM of Loon Lake enter into a contract with Steen Lake Ventures for the hauling and spreading of approximately 18,000 cubic yards of gravel and reject sand throughout the Municipality as part of the 2026 Gravel Haul Program, in accordance with the RM gravel maps, at the following rates:

- Hauling: \$0.55 per cubic yard per mile
- Loading: \$1.25 per cubic yard

Carried

5/26

Brushing Agreement

JEANNOTTE

That the brushing request brought forward by Joe Kurjata be approved, subject to the applicant entering into a Brushing Agreement with the RM of Loon Lake and meeting all conditions set out therein. Upon satisfactory completion of the brushing work, payment in the amount of \$1,500.00 shall be issued for brushing along the following road allowance:

South side of Township Road 571 (Bartel Grid), between Range Road 3215 and Range Road 3214.
Carried

Foreman Nick Honish left the meeting at 10:37 a.m.

6/26

Correspondence

LAVOIE

That the following correspondence having been read can now be filed.

- National Safety Code Compliance
 - 2026 Membership Fees – SARM
 - SARM is Saskatchewan
 - SARM 2026 rates
 - 20/20 Geomatics – Reintroduction
 - SAMA Preliminary Audit Compliant
 - SARM new HR Service Benefits
 - Ihunter Report
 - RMAA Review
 - Weed Inspector & Land Management Webinar
 - Biosecurity in Livestock Operations Webinar
 - Community Policing Report Oct-Dec 2025
 - NCTPC Workshop Policy Implementation & Performance
- Carried

Kyle and Bobby-Joe Body joined the meeting at 11:00 a.m. to discuss potential ideas and taxation for the Living Water subdivisions.

Kyle and Bobby-Joe left the meeting at 11:31 a.m.

7/26

Commercial Taxation

LAVOIE

That the RM of Loon Lake removes the commercial taxation rate from the following properties at Living Water Subdivision for the 2026 taxation year.

- Lot 5, block 2, plan 101922353
 - Lot 7, block 2, plan 101922353
 - Lot 8, block 2, plan 101922353
- Carried

8/26

List of Accounts for Approval

PREECE

That the list of payments for December 2025 including cheque # 26058 to cheque # 26088 totaling \$443,230.95 be approved for payment. The Lists of Accounts for Approval are attached and form part of these minutes.

Carried

9/26

List of Accounts for Approval

JEANNOTTE

That the list of payments for January 2026 including cheque # 26089 to cheque # 26100 totaling \$94,917.38 be approved for payment. The Lists of Accounts for Approval are attached and form part of these minutes.

Carried

10/26

Payroll

SCHNEIDER

That the following amounts for payroll be approved as presented, a copy of each is attached and form part of these minutes:

Payroll November 23, 2025 to December 06, 2025 = \$14,012.95

Payroll December 07, 2025 to December 20, 2025 = \$14,245.52
Carried

11/26

Council Indemnity

LAVOIE

That the December Council Indemnity cheque # 1301 to cheque # 1307 totaling \$2,936.06 be approved for payment.

Carried

12/26

Little Fishing Lake Council Indemnity

JEANNOTTE

That the January to December Little Fishing Lake Council Indemnity cheque # 1298 to cheque # 1300 totaling \$5,160.63 be approved for payment.

Carried

13/26

Bank Reconciliation

PREECE

That the Bank Reconciliation for the month of December 2025 be accepted as presented.

Carried

14/26

Statement of Financial Activity

LANTZ

That the Statement of Financial Activities for the month of December 2025 be accepted as presented.

Carried

Council Reports

Councillor Larry Lantz gave a report on the Northwest Regional Waste Management. The upcoming meeting is scheduled for January 22, 2026.

15/26

Fidelity Bond

JEANNOTTE

The RM of Loon Lake accepts the fidelity bond for the Administrator as presented.

Carried

16/26

Meeting Dates

PREECE

That the following list of dates will be the scheduled monthly Council meetings dates for 2025:

- Wednesday January 14 @ 9:00 a.m.
- Wednesday February 11 @ 9:00 a.m.
- Wednesday March 18 @ 9:00 a.m.
- Wednesday April 8 @ 9:00 a.m.
- Wednesday May 6 @ 8:00 a.m.
- Wednesday June 10 @ 8:00 a.m.
- Wednesday July 8 @ 8:00 a.m.
- Wednesday August 12 @ 8:00 a.m.
- Wednesday September 9 @ 8:00 a.m.
- Wednesday October 14 @ 8:00 a.m.
- Thursday November 12 @ 9:00 a.m.
- Wednesday December 9 @ 9:00 a.m.

Carried

17/26

First Reading Bylaw 01-2026

SCHNEIDER

That Bylaw No. 01-2026, a Bylaw to Impose an Interest Penalty on Unpaid General Accounts Receivable, be read a first time.

Carried

18/26

Second Reading Bylaw No. 01-2026

JEANNOTTE

That Bylaw No. 01-2026, a Bylaw to Impose an Interest Penalty on Unpaid General Accounts Receivable, be read a second time.

Carried

19/26

Approval to read Bylaw No. 01-2026 be read a third

LAVOIE

That Bylaw No. 01-2026, a Bylaw to Impose an Interest Penalty on Unpaid General Accounts Receivable, be given three readings at this meeting.

Carried unanimously

20/26

Third Reading Bylaw No. 01-2026

LANTZ

That Bylaw No. 01-2026, a Bylaw to Impose an Interest Penalty on Unpaid General Accounts Receivable, be read a third time and approved.

Carried

21/26

Holiday Accumulation Policy

PREECE

That Policy 900-25, the Holiday Accumulation Policy, be approved as presented. This policy allows staff members who have been continuously employed with the RM of Loon Lake for more than five (5) years to accumulate one additional day of holiday entitlement per year on their anniversary hire date, such that upon reaching ten (10) years of service, the employee will be entitled to a total of four (4) weeks of annual holidays.

Carried

22/26

Health Care Respite Rooms

SCHNEIDER

That the Administrator be directed to draft a letter to the Saskatchewan Health Authority and to the Provincial Health Ministers, the Honourable Jeremy Cockrill and the Honourable Lori Carr, requesting support in the form of additional respite rooms for the region, as there are currently only three (3) respite rooms serving a large geographic area.

Carried

23/26

Revenue Sharing Declaration

PREECE

The Council for the RM of Loon Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations.
- In Good Standing with respect to the reporting and remittance of Education Property Taxes.
- Adoption of a Council Procedure Bylaw; - Updated October 14, 2021
- Adoption of an Employee Code of Conduct; and

- All members of council have filed and annually updated their Public Disclosure Statements, as required; and
That we authorize the Administrator to sign and submit the Declaration of Eligibility and submit it to the Ministry of Government Relations.
Carried

24/26

Interest Reversal

LAVOIE

That Administration be authorized to reverse interest in the amount of \$1.57 on leased land, which was missed during the transfer to the new tenant.
Carried

21/25

Annual Appointments 2026

JEANNOTTE

That the annual appointments for the RM of Loon Lake, 2025 are as follows:

Appointment / Board	Appointee 2026
Building Inspectors	Jeff Sydoruk - JWS Inspection Services (Commercial Inspector)
	Jeff Svoboda - Svoboda Homes Construction and Inspections
	Lee Bacon
	Chester Brucks
Sask Lotto - Tips Grant	RM Reeve
	Village of Loon Lake Mayor
	Member at large Crystal Paul
Pest Control Officer	Francis Gossner
EMO Coordinator	Wanda Lantz
Mutual Aid	Councilor Larry Lantz
	Reeve Greg Cardinal (Alternate)
Gravel & Construction Committee	Maintenance Foreman
	Reeve
	Deputy Reeve
Development Appeals Board	Western Municipal Consulting *Additional Motion Required
Board of Revisions	Western Municipal Consulting *Additional Motion Required
Fire Board	Reeve
	Deputy Reeve
Fire Representative - Little Fishing Lake	*Waiting from LFL board
Fire Ranger	Councilor for each Division
Lakeland Library Region	Joni Taylor
Local Library	Grant Huber
Loon Lake Heath Foundation	Grant Huber
Occupational Health & Safety	Foreman Nick Honish (as per council motion 11/22)
	Alvin Ternes
	Administrator Erin Simpson (as per council motion 11/22)
Park Advisory Group	Grant Huber, Larry Lantz & O'Neil Lavoie
Loon Lake & District Rec Board	Councilor Larry Lantz
Road Weight Committee	Reeve Greg Cardinal
	Deputy Reeve
	Division Councilor

	Foreman
Weed Inspector	Each Councilor for their Division
	Carri Zeller
	Provincial PCO – Clubroot
Northwest Regional Waste Authority	Councilor Larry Lantz
	Reeve Greg Cardinal (alternate)
Auditor	Pinnacle Business Solutions
Solicitor - Tax Enforcement	Battle River Law
Solicitor - Legal Advice	Randy Klein – MacDermid Lamarsh
	Mike Morris - SARM
Deputy Reeve	O’Neil Lavoie
Asset Management Committee	Reeve, Foreman, Administrator

Carried

22/26

Board of Revision Appointee

PREECE

That pursuant to Subsection 220(1) of The Municipalities Act, the RM OF LOON LAKE appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

23/26

Secretary for the Board of Revision

LANTZ

That pursuant to Subsection 221(1) of The Municipalities Act, the RM OF LOON LAKE appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

24/26

Development Appeals Board

LAVOIE

That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the RM OF LOON LAKE appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John

Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

25/26

Development Appeals Board Secretary

JEANNOTTE

That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the RM OF LOON LAKE appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

26/26

Outstanding Building Permit

CARDINAL

That the Administrator register an interest for incomplete building permits against the properties that have an outstanding building permit that is more than ten-years old.

Carried

27/26

First Reading Bylaw 02/2026

LANTZ

That Bylaw No. 02/2026, a Bylaw to amend Bylaw 2/2013 known as the Zoning Bylaw, be read the first time.

Carried

28/26

Adjournment

PREECE

That the meeting be adjourned at 1:23 p.m.

Carried



Reeve



Administrator