

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF  
LOON LAKE NO. 561 HELD AT 100 – FIRST STREET SOUTH AT LOON LAKE, SK ON  
WEDNESDAY JANUARY 15, 2025, AT 9:00 A.M.

**Present:**

Reeve Greg Cardinal

**Councillors:**

Division 1: Grant Preece

Division 3: O'Neil Lavoie

Division 5: Rodney Schneider

Division 2: Maurice Jeannotte

Division 4: Grant Huber - Absent

Division 6: Larry Lantz

Administrator: Erin Simpson

*Reeve, Greg Cardinal called the meeting to order at 9:05 a.m.*

*Foreman Nick Honish was present at the meeting when it was called to order.*

*No conflict of interest was noted.*

1/25

**Agenda**

LAVOIE

That the agenda for the January 15, 2025, Council meeting be used as a guideline for the meeting.

Carried

*Foreman Nick Honish was present when the meeting was called to order and provided his Public Works report for the previous month 9:06 a.m.*

2/25

**Residence on SE 30-59-21-W3**

CARDINAL

That the proposed residence being placed onto the SE 30-59-21-W3 be allowed subject to the following condition.

If the road requires upgrades in the future to accommodate a school bus, the road upgrades will be the responsibility of the landowner.

Carried

3/25

**Gravel Crush Advance**

LAVOIE

That the RM of Loon Lake provides a \$50,000.00 advance to Von Rose Enterprises Ltd. for startup costs on the gravel crush located at NW 3-56-23-W3. The advance will be deducted from the total of the first invoice.

Carried

*Foreman Nick Honish left the meeting at 9:58 a.m.*

*At 10:00 a.m. the Council had a telephone conversation with Ian Flewell regarding the cabin that has been put up for tender at Little Fishing Lake.*

*The telephone conversation ended at 10:13 a.m.*

4/25

**Minutes**

LAVOIE

That the minutes of the Regular Council Meeting of the R.M. of Loon Lake No. 561 held on December 11, 2024, be approved as presented.

Carried

*At 10:25 a.m. the Council had a telephone conversation with Michelle from Battle River Law regarding the RM's legal requirements pertaining to tendering the cabin at Little Fishing Lake.*

*The telephone conversation ended at 10:35 a.m.*

5/25

**Correspondence**

JEANNOTTE

That the following correspondence having been read can now be filed.

Response regarding reinstating Strychnine

Annual Hail Report – SMHI

WCB clearance

Mental Health First Aid

Many Island Pipelines – Construction for Decommissioning

IHunter Sales Report

The Natural Choice Magazine 2025

Carried

6/25

**List of Accounts for Approval**

PREECE

That the list of payments for December 2024 including cheque # 25656 to cheque # 25685 totaling \$483,491.64 be approved for payment. The Lists of Accounts for Approval are attached and form part of these minutes.

Carried

7/25

**List of Accounts for Approval**

PREECE

That the list of payments for 2025 including cheque # 25686 to cheque # 25699 and other payments totaling \$85,505.93 be approved for payment. The Lists of Accounts for Approval are attached and form part of these minutes.

Carried

8/25

**Payroll**

LANTZ

That the following amounts for payroll be approved as presented, a copy of each is attached and form part of these minutes:

Payroll November 24, 2024 to December 07, 2024 = \$13,917.10

Payroll December 08, 2024 to December 21, 2024 = \$13,053.95

Payroll December 22, 2024 to January 04, 2025 = \$12,066.75

Carried

9/25

**Bank Reconciliation**

SCHNEIDER

That the Bank Reconciliation for the month of December 2024 be accepted as presented.

Carried

10/25

**Council Indemnity**

LAVOIE

That the December Council Indemnity cheque # 1199 to cheque # 1205 totaling \$2,551.53 be approved for payment.

Carried

11/25

**Little Fishing Lake Council Indemnity**

JEANNOTTE

That the July to December Little Fishing Lake Council Indemnity cheque # 1206 to cheque # 1208 totaling \$3,305.70 be approved for payment.

Carried

12/25

**Statement of Financial Activity**

SCHNEIDER

That the Statement of Financial Activities for the month of December 2024 be accepted as presented.

Carried

**Council Reports**

*Reeve Greg Cardinal provided an update on the gravel crushing and exploration so far.*

*Councillor Larry Lantz gave a report on the Northwest Regional Waste Management. The board only received one submission for the new Contract to manage and operator the site.*

*Councillor Grant Preece inquired if it remained warm and limited snow, once the equipment has been gone through could the public works staff continue to put up the civic address signs.*

13/25

**Fidelity Bond**

LAVOIE

The RM of Loon Lake accept the fidelity bond for the Administrator as presented.

Carried

15/25

**Meeting Dates**

JEANNOTTE

That the following list of dates will be the scheduled monthly Council meetings dates for 2025:

- Wednesday January 15 @ 9:00 a.m.
- Wednesday February 12 @ 9:00 a.m.
- Wednesday March 19 @ 9:00 a.m.
- Wednesday April 9 @ 9:00 a.m.
- Wednesday May 7 @ 8:00 a.m.
- Wednesday June 11 @ 8:00 a.m.
- Wednesday July 9 @ 8:00 a.m.
- Wednesday August 13 @ 8:00 a.m.
- Wednesday September 10 @ 8:00 a.m.
- Wednesday October 8 @ 8:00 a.m.
- Tuesday November 12 @ 9:00 a.m.
- Wednesday December 10 @ 9:00 a.m.

Carried

16/25

**Donation**

CARDINAL

That the Rural Municipality of Loon Lake allocate the revenue generated from renting the doctor's house, totaling \$2,400.00, as a donation to the Loon Lake Long Term Care Facility.

Carried

17/25

**Board of Revision Appointee**

LAVOIE

That pursuant to Subsection 220(1) of *The Municipalities Act*, the RM OF LOON LAKE appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife

Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.  
 The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

18/25 **Secretary for the Board of Revision**

SCHNEIDER  
 That pursuant to Subsection 221(1) of *The Municipalities Act*, the RM OF LOON LAKE appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. Fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

19/25 **Development Appeals Board**

JEANNOTTE  
 That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the RM OF LOON LAKE appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

20/25 **Development Appeals Board Secretary**

PREECE  
 That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the RM OF LOON LAKE appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

21/25 **Annual Appointments 2025**

LANTZ  
 That the annual appointments for the RM of Loon Lake, 2025 are as follows:

Appointment / Board	Appointee 2025
Building Inspectors	Jeff Sydoruk - JWS Inspection Services (Commercial Inspector)
	Jeff Svoboda - Svoboda Homes Construction and Inspections
	Lee Bacon

	Chester Brucks
<b>Sask Lotto - Tips Grant</b>	RM Reeve
	Village of Loon Lake Mayor
	Member at large Crystal Paul
<b>Pest Control Officer</b>	Francis Gossner
<b>EMO Coordinator</b>	Wanda Lantz
<b>Mutual Aid</b>	Councilor Larry Lantz
	Reeve Greg Cardinal (Alternate)
<b>Gravel &amp; Construction Committee</b>	Maintenance Foreman
	Reeve
	Deputy Reeve
<b>Development Appeals Board</b>	Western Municipal Consulting <b>*Additional Motion Required</b>
<b>Board of Revisions</b>	Western Municipal Consulting <b>*Additional Motion Required</b>
<b>Fire Board</b>	Reeve
	Deputy Reeve
<b>Fire Representative - Little Fishing Lake</b>	*Waiting from LFL board
<b>Fire Ranger</b>	Councilor for each Division
<b>Lakeland Library Region</b>	Joni Taylor
<b>Local Library</b>	Grant Huber
<b>Loon Lake Heath Foundation</b>	Grant Huber
<b>Occupational Health &amp; Safety</b>	Foreman Nick Honish (as per council motion 11/22) Alvin Ternes
	Administrator Erin Simpson (as per council motion 11/22)
<b>Park Advisory Group</b>	Grant Huber, Larry Lantz & O'Neil Lavoie
<b>Loon Lake &amp; District Rec Board</b>	Councilor Larry Lantz
<b>Road Weight Committee</b>	Reeve Greg Cardinal
	Deputy Reeve
	Division Councilor
	Foreman
<b>Weed Inspector</b>	Each Councilor for their Division
	Carri Zeller
	Provincial PCO – Clubroot
<b>Northwest Regional Waste Authority</b>	Councilor Larry Lantz
	Reeve Greg Cardinal (alternate)
<b>Auditor</b>	Pinnacle Business Solutions
<b>Solicitor - Tax Enforcement</b>	Battle River Law
<b>Solicitor - Legal Advice</b>	Randy Klein – MacDermid Lamarsh
	Mike Morris - SARM
<b>Deputy Reeve</b>	O'Neil Lavoie
<b>Asset Management Committee</b>	Reeve, Foreman, Administrator

Carried

22/25

**Signing Authority**

PREECE

That the RM of Loon Lake removed Maurice Jeannotte from having signing authority on the RM of Loon Lake accounts and add Deputy Reeve O'Neil Lavoie as a signatory for the RM of Loon Lake accounts.

Carried

23/25

**Revenue Sharing Declaration**

PREECE

The Council for the RM of Loon Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations.
- In Good Standing with respect to the reporting and remittance of Education Property Taxes.
- Adoption of a Council Procedure Bylaw; - Updated October 14, 2021
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign and submit the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

24/25

**Bylaw 07-2024**

LAVOIE

That to eliminate the risk of potentially contaminated land from the RM of Loon Lakes ownership, the RM of Loon Lake give second reading to bylaw 07-2024 a bylaw to provide for the sale of dedicated lands pursuant to Section 199 of *The Planning and Development Act, 2007*.

Carried

25/25

**Bylaw 07-2024**

LANTZ

That the RM of Loon Lake give third and final reading to bylaw 07-2024 a bylaw to provide for the SALE of dedicated lands pursuant to Section 199 of *The Planning and Development Act, 2007*.

FURTHER the Administrator send away the required documentation to Community Planning for final approval.

Carried

26/25

**First Reading Bylaw 01/2025**

LAVOIE

That Bylaw No. 01/2025, a Bylaw to amend Bylaw 2/2013 known as the Zoning Bylaw, be read the first time.

Carried

27/25

**Public Meeting**

PREECE

That the Administrator arrange the public hearing pertaining to proposed bylaw 01/2025 to be held February 12, 2025, at 1:00 p.m. at the Loon Lake Legion.

Carried

28/25

**Adjournment**

LAVOIE

That the meeting be adjourned at 12:04 p.m.

Carried



Reeve



Administrator