

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF  
LOON LAKE NO. 561 HELD AT 100 – FIRST STREET SOUTH AT LOON LAKE, SK ON  
TUESDAY DECEMBER 12, 2023 AT 9:00 A.M.

**Present:**

Reeve Greg Cardinal

Councilors:

Division 1: Grant Preece

Division 2: Maurice Jeannotte

Division 3: O'Neil Lavoie

Division 4: Grant Huber

Division 5: Rodney Schneider

Division 6: Larry Lantz

Administrator: Erin Simpson

*Reeve, Greg Cardinal called the meeting to order at 9:00 a.m.*

*Foreman Nick Honish was present when the meeting was called to order.*

*Councillor Grant Huber declared a conflict for have submitted a bill in the amount of \$618.27 for making alterations to the boat dock on Makwa Lake.*

*Jim Zacaruk from Zacarik Consulting Inc. joined the meeting by phone call at 9:04 a.m. to discuss bridge verses culvert options and to answer any questions Council might have.*

*The phone call ended with Jim Zacaruk at 9:36 a.m.*

261/23

**Agenda**

LAVOIE

That the agenda for the December 12, 2023 be used as a guideline for this meeting with the following addition:

Beaver Dams

Carried

262/23

**Tractor Repair**

CARDINAL

That the RM Foreman be authorized to hire a mechanic from Agland in Lloydminster to travel to Loon Lake and repair the front axle bushing and the left-hand reverse lever in the RM shop on the 2014 John Deere 6150M tractor.

Carried

*Shannon Kozloski Woodlands Manager and Tharren Moberly Woodlands Manager from TOLKO joined the meeting at 10:00 a.m. to discuss road use agreements and TOLKOS logging plans for the RM of Loon Lake area.*

*Shannon Kozloski and Tharren Moberly left the meeting at 10:16 a.m.*

263/23

**Intersection Brushing**

PREECE

That once the final debris is removed the RM of Loon Lake pay Ed Schafer \$400.00 for brushing the west side of the intersection of Township Road 574 & Range Road 3205.

Carried

264/23

**Brushing Request**

JEANNOTTE

That the brushing request to remove forty feet of trees from the north end of the SE 16-58-20-W3 be denied. In the agreement when the land was purchased the spruce trees were to remain on site.

Carried

AC B

*Steven Hankey Operations Manager from Mistik Management Ltd. joined the meeting to discuss road use agreements and Mistik's plan for the RM of Loon Lake area.*

*Steven Hankey left the meeting at 11:12 a.m.*

265/23

**Road Use Request**

SCHNEIDER

That the RM of Loon Lake enter into an agreement with Mistik Management Ltd. to haul approximately 2,700 tonnes of wood on 2 miles of municipal roads located in division 5. The agreement is subject to the following conditions:

- Hauler to follow Sask Highways Weight Restrictions
- The temperature must remain below -6 at all times while hauling.
- If the temperature increases above -6 hauling must stop immediately and the temperature must remain below -6 for a period not less the twelve hours prior to hauling resuming.
- Northwest School Division must be contacted and informed of the log haul taking place on the bus route.
- Logs found in the ditches of any municipal roads due to unsecured loads or improperly secured loads, may result in the termination of this agreement.
- Proper signage must be in place.

Carried

266/23

**Road Use Request**

LAVOIE

That the RM of Loon Lake enter into an agreement with Mistik Management Ltd. to haul approximately 8,000 tonnes of wood on 10 miles of municipal roads located in division 3. The agreement is subject to the following conditions:

- Hauler to follow Sask Highways Weight Restrictions
- A bond must be in place with the RM of Loon Lake for \$500,000 in case repairs need to be made to the bridge located between Fowler and Murphy Lake.
- A pre road and bridge inspection between the RM Foreman, division Councillor, and Mistik representative must take place prior to haul commencing.
- The temperature must remain below -6 at all times while hauling.
- If the temperature increases above -6 hauling must stop immediately and the temperature must remain below -6 for a period not less the twelve hours prior to hauling resuming.
- Northwest School Division must be contacted and informed of the log haul taking place on the bus route.
- Logs found in the ditches of any municipal roads due to unsecured loads or improperly secured loads, may result in the termination of this agreement.
- Proper signage must be in place.

Carried

*Foreman Nick Honish gave his report at 9:55 a.m. on the public works operations.*

267/23

**Lagoon Operator**

LAVOIE

That the RM of Loon Lake accept the annual lagoon report and increase the monthly rate to \$300.00 per month for the Contract Lagoon Operator.

Carried

268/23

**Gravel Exploration**

LANTZ

That the RM of Loon Lake budget \$15,000 to hire a track hoe for gravel exploration at the following locations:

Makwa Community Pasture

SE 9-59-21-W3

NE 10-61-20-W3

Carried

269/23

**Beaver Dam Removal**

CARDINAL

That if the landowner will give permission for access and pay for the cost of the equipment the RM will arrange to have the beaver dam removed from the SE 1-59-20-W3.

Carried

*Foreman Nick Honish left the meeting at 12:14 p.m.*

270/23

**Minutes**

HUBER

That the minutes of the Regular Council Meeting of the R.M. of Loon Lake No. 561 held on November 7, 2023 be approved as presented.

Carried

271/23

**Correspondence**

SCHNEIDER

That the following correspondence having been read can now be filed.

SaskEnergy – Meter change required

PCO or Weed Inspector information sheet

Carried

272/23

**Payment for Boat Dock Repair**

*Councilor Grant Huber declared a conflict of interest at 12:18 p.m. and left the Council meeting.*

LAVOIE

That the RM of Loon Lake approve the payment to 101027321 Saskatchewan Ltd. in the amount of \$618.27 for repairs to the boat dock.

Carried

*Councilor Grant Huber returned to the meeting at 12:22 p.m.*

273/23

**List of Accounts for Approval**

LAVOIE

That the list of payments cheque # 25193 to cheque # 25235 and other payments totaling \$175,726.27 be approved for payment. The Lists of Accounts for Approval is attached and form part of these minutes.

Carried

274/23

**Payroll**

JEANNOTTE

That the following amounts for payroll be approved as presented, a copy of each is attached and form part of these minutes:

Payroll October 29, 2023 to November 11, 2023 = \$15,484.65

Payroll November 12, 2023 to November 25, 2023 = \$12,585.57

Carried






275/23

**Council Indemnity**

SCHNEIDER

That the November Council Indemnity cheque # 1107 to cheque # 1113 totaling \$4,204.78 be approved for payment. The list is attached and form part of these minutes.

Carried

276/23

**Bank Reconciliation**

LAVOIE

That the Bank Reconciliation for the month of November, 2023 be accepted as presented.

Carried

277/23

**Statement of Financial Activity**

JEANNOTTE

That the Statement of Financial Activities for the month of November, 2023 be accepted as presented.

Carried

**Reports**

*Councillor Larry Lantz gave a report on the Northwest Regional Waste Management.*

278/23

**Parcel G Plan 88B15261**

PREECE

That due to the RM of Loon Lake not being notified by the Ministry of Environment of the change in permit holder for parcel G, plan 88B15261, administration be authorized to reverse the interested charged to date in the amount of \$1,722.23.

Carried

279/23

**Revenue Sharing Declaration**

LANTZ

The Council for the RM of Loon Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;

In Good Standing with respect to the reporting and remittance of Education Property Taxes;

Adoption of a Council Procedure Bylaw; - Updated October 14, 2021

Adoption of an Employee Code of Conduct; and

All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign and submit the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

280/23

**Signing Authority**

PREECE

That the RM of Loon Lake remove Crystal Paul from having signing authority and add Jessica Dyck as a signor on RM of Loon Lake accounts.

Carried

281/23

**Policy 400-02**

PREECE

That policy 400-02 a policy pertaining to a wolf bounty be approved as presented, and a copy attached to the minutes for reference.

Carried




282/23

**Road Use Request**

JEANNOTTE

That the RM of Loon Lake enter into an agreement with TOLKO to utilize 1.5 miles of township road 574 east of highway 26 in division 2. The agreement is subject to the following conditions:

- Hauler to follow Sask Highways Weight Restrictions
- The temperature must remain below -6 at all times while hauling.
- If the temperature increases above -6 hauling must stop immediately and the temperature must remain below -6 for a period not less the twelve hours prior to hauling resuming.
- Logs found in the ditches of any municipal roads due to unsecured loads or improperly secured loads, may result in the termination of this agreement.
- Proper signage must be in place.

Carrie

282/23

**Policy 100-06**

HUBER

That policy 100-06 the Tangible Capital Asset Policy be amended by reducing the years of amortization on bridge updates from 15 years to 10 years.

Carried

283/23

**Policy 100-03**

SCNEIDER

That policy 100-03 the Council Remuneration policy be amended to include the day rate of \$75.00 for the use of a personal ATV while completing RM work.

Carried

284/23

**Peck Lake 256**

LAVOIE

That the motion 256/23 be revised to read as follows:

The RM Administrator send a letter to all property owners along Peck Lake rd inquiring to see if they wish to purchase the additional 26 feet of the old highway registered road plan for a base rate of \$4500.00 plus an additional \$10 per square meter.

FURTHER if the lot is one of the seven lots identified as having an encroachment the property owners much either purchase the property or remove their belongs.

Carried

285/23

**First Reading Bylaw 03-2023**

PREECE

That Bylaw No. 03-2023, a bylaw respecting buildings, be read a first time.

Carried

286/23

**Second Reading Bylaw No. 03-2023**

LAVOIE

That Bylaw No. 03-2023, a bylaw respecting buildings, be read a second time.

Carried

287/23

**Approval to read Bylaw No. 03-2023 be read a third**

JEANNOTTE

That Bylaw No. 03-2023, a bylaw respecting buildings, be given three readings at this meeting.

Carried unanimously

288/23

**Third Reading Bylaw No. 03-2023**

LANTZ

That Bylaw No. 03-2023, a bylaw respecting buildings, be read a third time and approved.

Carried

289/23

**Order to Comply**

HUBER

That in responds to the owner of lot 3, block 9, plan 60B07794 the wire providing power to the 220/240V outlet must be cut off at the connector on both ends. Once complete the landowner will contact the building inspector for verification.

Carried

290/23

**Proposed Subdivision**

LAVOIE

That motion 259/23 be amended to remove the requirement for payment of municipal reserve.

Carried

291/23

**Proposed Subdivision Pt. SW 18-58-23-W3**

That under section 184 of *The Planning and Development Act (2007)* the RM of Loon Lake dedicate 2 meters (approximately .03 acres) of road widening along the south side of Lakeshore drive on the north side of the land being subdivided and dedicate approximately .09 acres of road widening at the south point of the land being subdivided to ensure adequate line of sight and to satisfy the encroachment concern identified on the proposed plan of subdivision for Pt. SW 18-58-23-W3.

Carried

292/23

**AHPP (Aquatic Habitat Protection Permit)**

HUBER

That the RM of Loon Lake has no concerns with the proposed shoreline restoration request on Makwa Lake to help reduce the shoreline erosion by placing geotextile fabric and clean rock adjacent to the municipal reserve along lot 7, block 3 plan BQ4721 within Jumbo Beach subdivision.

FURTHER all required Sask Water permits must be obtained and all regulations, requirements and legislation of the Aquatic Habitat Protection Permit must be met or exceeded.

Carried

293/23

**Adjournment**

HUBER

That this meeting be adjourned at 2:59 p.m.

Carried



Reeve



Administrator