

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF
LOON LAKE NO. 561 HELD AT 100 – FIRST STREET SOUTH AT LOON LAKE, SK ON
WEDNESDAY DECEMBER 14, 2022 AT 9:00 A.M.

Present:

Reeve: Greg Cardinal

Councilors:

Division 1: Grant Preece

Division 2: Maurice Jeannotte

Division 3: O'Neil Lavoie

Division 4: Grant Huber – online

Division 5: Rodney Schneider

Division 6: Larry Lantz

Administrator: Erin Simpson

Reeve, Greg Cardinal called the meeting to order at 9:00 a.m.

Public works Foreman Nick Honish was present at the meeting when it was called to order.

Conflict of Interest

Reeve Greg Cardinal declared a conflict with the Makwa land tender.

288/22

Agenda

JEANNOTTE

That the agenda for the December 14, 2022 be used as a guideline with the following additions:

Outstanding Accounts Payable

Gate at Firesong

Carried

Foreman Nick Honish gave his report on the Public Works Operations for the month of November.

289/22

Brushing

LAVOIE

That the RM of Loon Lake hire Brad Hein to complete one-mile of brushing on range road 3201 adjacent to the SE 2-58-20-W3.

Carried

Foreman Nick Honish left the meeting at 9:30 a.m.

290/22

Minutes

HUBER

That the minutes of the Regular Council Meeting of the R.M. of Loon Lake No. 561 held on November 14, 2022 be approved as amended.

Carried

291/22

Correspondence

LAVOIE

That the following correspondence having been read can now be filed.

- Bill C-21 and Recent Amendments
- Annual results from Lagoon Operator

Carried

292/22

List of Accounts for Approval

LAVOIE

That the list of payments cheque # 24687 to cheque # 24728 and other payments totaling \$157,282.41 be approved for payment. The Lists of Accounts for Approval is attached and form part of these minutes.

Carried

293/22

Payroll

PREECE

That the following amounts for payroll be approved as presented, a copy of each is attached and form part of these minutes:

Payroll October 30, 2022 to November 12, 2022 = \$14,794.90

Payroll November 13, 2022 to November 26, 2022 = \$13,557.41

Carried

294/22

Council Indemnity

JEANNOTTE

That the November Council Indemnity cheque # 1016 to cheque # 1021 totaling \$5,355.94 be approved for payment. The list is attached and form part of these minutes.

Carried

295/22

Bank Reconciliation

PREECE

That the Bank Reconciliation for the month of November, 2022 be accepted as presented.

Carried

296/22

Statement of Financial Activity

LANTZ

That the Statement of Financial Activities for the month of November, 2022 be accepted as presented.

Carried

Lori Runzer joined the meeting at 10:00 a.m. to give an update on outstanding taxes.

Lori Runzer left the meeting at 10:20 a.m.

Steven Hankey, Operations Manager from Mistik Management Ltd. joined the meeting at 11:01 a.m. to discuss road use agreements within the RM.

Steven Hankey left the meeting at 11:25 a.m.

297/22

Mistik Road Use Agreement – Loon River

PREECE

That the RM of Loon Lake enter into a road use agreement with Mistik Management Ltd. for the use of approximately 13 miles of developed municipal road in division 6. The agreement shall be valid until February 15, 2023.

Carried

298/22

Mistik Road Use Agreement – Makwa Pasture

SCHNEIDER

That the RM of Loon Lake enter into a road use agreement with Mistik Management Ltd. for the use of approximately 7 miles of developed municipal road in division 5. The agreement shall be valid until February 15, 2023.

Carried

299/22 **Mistik Road Use Agreement – Division 3**

LAVOIE

That the RM of Loon Lake enter into a road use agreement with Mistik Management Ltd. for the use of approximately 9.5 miles of developed municipal road in division 3. The agreement shall be valid until February 15, 2023.

Carried

300/22 **EMO Wage**

PREECE

That the hourly wage for the joint EMO coordinator position be \$25.00 per hour.

Carried

301/22 **Mutual Aid**

LAVOIE

That the Administrator send a letter to the Northwest Mutual Aid informing them that we no longer wish to be a part of the organization.

Carried

302/22 **ICIP Grant**

LAVOIE

That the RM of Loon Lake authorized the Reeve Greg Cardinal and Administrator Erin Simpson to enter into the Investing in Canada Infrastructure Program agreement for the bridge replacement project located on township road 590 adjacent to NE 34-58-20-W3 also known as the 'Dopko Bridge.'

Carried

303/22 **Appointment of Appeals Board**

PREECE

That the RM of Loon Lake appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2022, through to December 31, 2022; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans.

Carried

304/22 **Appointment of Secretary**

PREECE

That the RM of Loon Lake appoint Saumya Vaidyanathan with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2022, through to December 31, 2022; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Courtney Joseph is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

305/22 **Policy 100-19 Poling Locations**

HUBER

That policy 100-19 pertaining to Polling Locations be approved as presented and copy will be attached to the minutes.

Carried

306/22

Administrator Wage

LAVOIE

The effective the first pay period of 2023 commencing December 25, 2022 the administrator's annual salary be increased to \$98,960.00.

Carried

Councillor Grant Preece left the meeting at 11:55 a.m. and did not return.

307/22

Revenue Sharing Declaration

SCHNEIDER

The Council for the RM of Loon Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;

In Good Standing with respect to the reporting and remittance of Education Property Taxes;

Adoption of a Council Procedure Bylaw; - Updated October 14, 2021

Adoption of an Employee Code of Conduct; and

All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign and submit the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

308/22

Outstanding Accounts Receivable

SCHNEIDER

That as of December 31, 2022 the RM of Loon Lake transfer outstanding accounts receivable to the tax roll and that the interest for account number 1344 in the amount of \$14.47 and the interest for account number 1085 in the amount of \$11.57 be reversed.

Carried

309/22

Discretionary Use Permit Application

CARDINAL

That the RM of Loon Lake deny the request for the campground based on the following reasons:

Council is of the opinion that the site and existing municipal road infrastructure is not conducive to the required amount of land needed for the proposed development.

Carried

310/22

Commercial Operations

CARDINAL

That the Administrator send a letter to Dean and Lori Runzer stating that there is to be no commercial gatherings or hosting of public events on their property with out previous permission from the RM of Loon Lake Council.

Carried

311/22

Rescind Motions

CARDINAL

That the RM of Loon Lake rescind motion numbers 227/21 and 228/21 the motions giving second and third reading to bylaw 06-2021.

Carried

312/22 **Second Reading Bylaw No. 06-2021**

LAVOIE

That Bylaw No. 06-2021, a bylaw to amend Zoning Bylaw 02-2013, be read a second time.

Carried

313/22 **Third Reading Bylaw No. 06-2021**

JEANNOTTE

That Bylaw No. 06-2021, a bylaw to amend Zoning Bylaw 02-2013, be read a third time.

Carried

314/22 **Parcel Consolidation**

LANTZ

That the RM of Loon Lake has no concerns with the requested consolidation of block A, plan 101874056 back into the SE 35-57-24-W3.

Carried


Rita Rogers joined the meeting at 1:20 p.m. to review the RM of Loon Lake Strategic Plan and the joint strategic plan between the RM and Village of Loon Lake.

315/22 **Adjournment**

HUBER

That this meeting be adjourned at 2:15 p.m.

Carried



Reeve



Administrator