

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF
LOON LAKE NO. 561 HELD AT 100 – FIRST STREET SOUTH AT LOON LAKE, SK ON
WEDNESDAY JANUARY 12, 2021 AT 8:00 A.M.

Present:

Reeve: Greg Cardinal

Councilors:

Division 1: Grant Preece – Absent

Division 2: Maurice Jeannotte

Division 3: O’Neil Lavoie – Electronically

Division 4: Ervin Malanchuk

Division 5: Rodney Schneider

Division 6: Larry Lantz

Administrator: Erin Simpson

Reeve, Greg Cardinal called the meeting to order at 8:00 a.m.

Foreman Nick Honish was present at the meeting when it was called to order at 8:00 a.m.

No members of Council disclosed any conflict of interest for the agenda.

1/22

Agenda

JEANNOTTE

That the agenda for the January 12, 2022 be used as a guideline for this meeting.

Carried

2/22

Minutes

LANTZ

That the minutes of the regular council meeting of the R.M. of Loon Lake No. 561 held on December 8, 2021 be approved.

Carried

3/22

List of Accounts for Approval

Larry Lantz declared he was in conflict of interest during discussion of cheque # 24223 for payment issued for beaver tails.

MALANCHUK

That the list of payments cheque # 24203 to cheque # 24255 and other payments for 2021 totaling \$677,432.87 be approved for payment.

FURTHER that the list of payments for 2022, cheque # 24256 to cheque # 24267 totaling \$32,458.25 be approved for payment. The Lists of Accounts for Approval is attached and form part of these minutes

Carried

4/22

Payroll

SCHNEIDER

That the following amounts for payroll be approved as presented, a copy of each is attached and form part of these minutes:

Payroll November 28, 2021 to December 1, 2021 = \$11,662.99

Payroll December 2, 2021 to December 25, 2021 = \$11,342.86

Carried

5/22

Bank Reconciliation

JEANOTTEE

That the Bank Reconciliation for the month of December, 2021 be accepted as presented.

Carried



6/22 **Statement of Financial Activity**

SCHNEIDER

That the Statement of Financial Activities for the month of December, 2021 be accepted as presented.

Carried

8:10 a.m. RM Foreman Nick Honish gave his report on the Public Works operations for the month of December.

7/22 **Employment Opportunity**

JEANOTTEE

That the RM of Loon Lake advertise for a seasonal Heavy Equipment Operator, employment to commence April of 2022.

Carried

8/22 **Snow on Stockpile**

SCHNEIDER

That the RM of Loon Lake compensate BGN Gravel for snow on the stockpile by paying for an additional 60 yards of hauling divided among the three stockpile locations.

Carried

9/22 **Cement Barriers**

MALANCHUK

That the RM of Loon Lake purchase 10 cement barriers from Hardy's excavating for \$385.00 a piece.

Carried

Foreman Nick Honish left the meeting at 9:10 a.m.

10/22 **Fidelity Bond**

JEANNOTTEE

That the RM of Loon Lake accept the fidelity bond for the Administrator as presented.

Carried

11/22 **OH&S Safety Committee**

LANTZ

That Nick Honish replaces Ed Brunet as the appointee to represent the Employers for the RM of Loon Lake OH&S Safety Committee.

Carried

12/22 **Annual Appointments 2022**

LANTZ

That the annual appointments for the RM of Loon Lake, 2022 are as follows:

Appointment / Board	Appointee 2022
Building Inspectors	Jeff Sydoruk - JWS Inspection Services (Commercial Inspector)
	Jeff Svoboda - Svoboda Homes Construction and Inspections
	Lee Bacon
	Chester Brucks
Sask Lotto - Tips Grant	RM Reeve Greg Cardinal
	Village of Loon Lake Mayor Brian Hirschfeld
	Member at large Crystal Paul

Pest Control Officer	Gary Studer
EMO Coordinator	Larry Lantz
Mutual Aid	Councilor Larry Lantz
	Reeve Greg Cardinal (Alternate)
Gravel & Construction Committee	Maintenance Foreman
	Reeve Greg Cardinal
	Deputy Reeve Maurice Jeannotte
Development Appeals Board	Western Municipal Consulting
Board of Revisions	Western Municipal Consulting
Fire Board	Reeve Greg Cardinal
	Deputy Reeve Maurice Jeannotte
Fire Representative - Little Fishing Lake	Terry Anderson
Fire Ranger	Councilor for each Division
Lakeland Library Region	Joan Harrison
Local Library	Joan Harrison
Occupational Health & Safety	Foreman Nick Honish (as per council motion 11/22)
	Administrator Erin Simpson
Park Advisory Group	Larry Lantz
	Councilor Ervin Malanchuk (alternate)
Loon Lake & District Rec Board	Councilor Larry Lantz
Road Weight Committee	Reeve Greg Cardinal
	Deputy Reeve
	Division Councilor
	Foreman
Weed Inspector	Each Councilor for their Division
	Carri Zeller
Northwest Regional Waste Authority	Councilor Larry Lantz
	Reeve Greg Cardinal (alternate)
Auditor	Pinnacle Business Solutions
Solicitor - Tax Enforcement	Battle River Law
Solicitor - Legal Advice	Randy Klein – MacDermid Lamarsh
	Mike Morris - SARM
Deputy Reeve	Maurice Jeannotte
Asset Management Committee	Reeve, Foreman, Administrator

Carried

13/22

2022 Meeting Dates

JEANNOTTE

That the RM of Loon Lake will hold the monthly council meetings on the second Wednesday of every month start at 8:00 a.m. for the months of April, May, June, July, August, September and October. The remaining five (5) months the meetings will start at 9:00 a.m.

Carried

14/22

Asset Management

LAVOIE

Be it resolved that the RM of Loon Lake directs staff to apply for \$19,600.00 from the Federation of Canadian Municipalities' grant to assist with the cost of Municipal Asset Management Program phase three – Prioritization and Planning. Be it therefore resolved that the RM of Loon Lake commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Hold a work shop to discuss with Council and staff the influencing factors and the roles these factors play in an asset management plan.
- Set priorities based on the outcome of the work shop.
- Create a data base and link to our GIS program.
- Review and improve existing public work practices.
- Incorporated outcome into our 5-year plan based on priorities.

Be it further resolved that the RM of Loon Lake will commit \$1,960.00 from its budget toward the costs of this initiative.

Carried

15/22

Munisoft

LANTZ

That the RM of Loon Lake proceed with ordering the receipt e-mailing extension from Munisoft.

Carried

16/22

Speed Signs

JEANNOTTE

That the RM of Loon Lake being the recipient of \$8,301.00 from the Provincial Traffic Safety Fund grant proceed with ordering the two flashing speed signs in the amount of \$7,035.00 to be installed west of the Village of Loon Lake along 699 west.

Carried

17/22

Review of policy 100-13

MALANCHUK

That the list of memberships and subscriptions listed in policy 100-13 remain for the 2022 year.

Carried

18/22

Policy 300-10

SCHNEIDER

That Policy 300-10 a policy pertaining to Snow Removal from Private Property be approved as presented.

Carried

19/22

TSS Grant – EMO

LANTZ

That the RM of Loon Lake support a joint application with the Village of Loon Lake for the Targeted Sector Support grant to contract a joint EMO coordinator and create a joint EMO plan.

Carried

20/22

TSS Grant – Capacity Building

JEANNOTTE

That the RM of Loon Lake make application in conjunction with the Village of Loon Lake for the Target Sector Support Grant to contract Rita Rogers to continue with strategic planning and employee training and mentorship.

Carried

21/22

Employment Opportunity

LAVOIE

That the RM of Loon Lake advertise for a Transfer Site Employee. Position commencing on January 30, 2022.

Carried

AC

22/22

Subdivision NW 35-58-20-W3

SCHNEIDER

That the proposed subdivision on the NW 35-58-20-W3 of 11.15 acres be approved subject to all provincial requirements and legislation. Municipal reserve and servicing agreement are not required for this application.

Carried

23/22

Parcel Tie

LAVOIE

That the RM of Loon Lake has no concern with the proposed parcel tie of lot 6, block 3, plan 82B06185, surface Parcel 127665153 and lot 9, block 1, plan 80B09959, surface parcel 127665175 at Ministikwan Lake Subdivision.

Carried

24/22

Parcel Tie

LAVOIE

That the RM of Loon Lake has no concerns with the requested parcel tie / consolidation of parcel A, plan 101564546 and parcel B, plan 101564557 being tied to or consolidated back to the original quarter NE 22-58-24-W3.

Carried

25/22

Subdivision

MALANCHUK

That the request to subdivide a twenty-meter strip that runs directly parallel to road allowance range road 3221 be denied as the subdivision will eliminate legal access to the SW 12-59-22-W3 and NW 1-59-22-W3.

Carried

26/22

Correspondence

PREECE

That the following correspondence can now be filed.

- SARM 2022 Rates
- Changes to *The Uniform Building and Accessibility Standards Act*
- Heartland Oilfield Corporation
- Resignation of Building Inspector

Carried

27/22

Adjournment

MALANCHUK

That this meeting be adjourned at 10:45 a.m.

Carried



Reeve



Administrator