

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE R.M. OF
LOON LAKE NO. 561 HELD AT 100 – FIRST STREET SOUTH AT LOON LAKE, SK ON
WEDNESDAY NOVEMBER 10, 2021 AT 8:00 A.M.

Present:

Reeve: Greg Cardinal
Councilors:
Division 1: Grant Preece
Division 2: Maurice Jeannotte
Division 3: O'Neil Lavoie
Division 4: Ervin Malanchuk
Division 5: Rodney Schneider
Division 6: Larry Lantz
Administrator: Erin Simpson

Reeve, Greg Cardinal called the meeting to order at 8:00 a.m.

Foreman Nick Honish was present at the meeting when it was called to order at 8:00 a.m.

Public Disclosure Statements and Form 2 – Request for Method of Providing Notice from Bylaw No. 10-2021 were completed and received by all members of Council.

No members of Council disclosed any conflict of interest for the agenda.

298/21

Agenda

LAVOIE

That the agenda for the November 10, 2021 be used as a guideline for this meeting with the following additions.

Brushing range road 3211
Snow plowing method
Ministikwan Youth Bible Camp
Carried

299/21

Minutes

JEANNOTTE

That the minutes of the regular council meeting of the R.M. of Loon Lake No. 561 held on October 14, 2021 be approved as amended.

Carried

300/21

List of Accounts for Approval

SCHNEIDER

That the list of payments Cheque # 24121 to Cheque # 24158 and other payments totaling \$301,711.25 be approved for payment. The List of Accounts for Approval is attached and form part of these minutes

Carried

301/21

Payroll

MALANCHUK

That the following amounts for payroll be approved as presented, a copy of each is attached and form part of these minutes:

Payroll September 19, 2021 to October 2, 2021 = \$12,450.71
Payroll October 3, 2021 to October 16, 2021 = \$11,689.61

Carried

302/21

Council Indemnity

MALANCHUK

That the Council Indemnity payments be approved for the month of October with the following exception:

- cheque number 922 in the amount of \$600.65 be voided and replaced by cheque number 925 in the amount of \$355.55 for a total of \$2,973.92.

Carried

303/21

Bank Reconciliation

LANTZ

That the Bank Reconciliation for the month of October, 2021 be accepted as presented.

Carried

304/21

Statement of Financial Activity

MALANCHUK

That the Statement of Financial Activities for the month of October, 2021 be accepted as presented.

Carried

8:20 a.m. RM Foreman Nick Honish gave his report on the Public Works operations for the month of October.

305/21

Public Works Employee

LANTZ

That the RM acknowledge Dustin Fohry as a full-time heavy equipment operator and is no longer a seasonal employee.

Carried

306/21

Employment Opportunity

JEANNOTTEE

That in January 2021 the RM of Loon Lake advertise for a seasonal equipment operator to start the beginning of April 2022.

Carried

Councillor Grant Preece arrived to the meeting at 8:55 a.m.

307/21

Snow Removal Contract

LAVOIE

That the RM of Loon Lake enter into an agreement with AJL Enterprises for snow removal services at Christie Developments and Fowler Lake Developments at a rate of \$400.00 plus taxes per plow.

Carried

308/21

Brushing Agreement

PREECE

That the RM of Loon Lake enter into an agreement with Fort Pitt Farms to brush a half mile of range road 3201 adjacent to the NE 12-58-20-W3.

FURTHER payment of \$2,000.00 will be issued once the brushing is completed to the satisfaction of the RM of Loon Lake Foreman and Division Councillor.

Carried

Foreman Nick Honish left the meeting at 9:35 a.m. and did not return.

10:00 a.m. Chuck Gartner, Gord Newsted, and John Mazanek members of Jumbo Beach Cabin Owners Association joined the meeting for their annual meeting with Council.

Chuck Gartner, Gord Newsted, and John Mazanek left the meeting at 10:45 a.m.

10:45 a.m. Art Huys joined the meeting to discuss Pine Cove Taxes

Art Huys left the meeting at 11:10 a.m.

309/21 **Release of Letter of Credit**

MALANCHUK

That the RM of Loon Lake release the final fifteen thousand dollars \$15,000 from the letter of credit dated June 19, 2019.

FURTHER the RM of Loon Lake shall now assume responsibility for the roads that are registered in the name of her Majesty the Queen within the Pine Cove Marina subdivision.

Carried

310/21 **Joint Strategic Plan**

PREECE

That the joint strategic plan between the Village of Loon Lake and the RM of Loon Lake be adopted as presented.

Carried

311/21 **COVID 19 Vaccination Policy**

JEANNOTTE

That policy 900-23 COVID 19 Vaccination Policy be adopted as presented.

Carried

312/21 **Road Use – Tolko**

PREECE

That the request to utilize one mile of township road 573 west of highway 26 be denied. FURTHER Tolko can utilize the already approved haul route township road 574 so long as all conditions of the agreement can be met.

Carried

313/21 **Tolko Log Hauls**

PREECE

That if there are any logs found in the ditches of the municipal roads due to unsecured loads or improperly secured loads, all log hauls will be shut down immediately.

Carried

1:10 p.m. Administrator Erin Simpson left the meeting to allow the Council to complete her annual review.

1:40 p.m. Administrator Erin Simpson returned to the meeting.

314/21 **Cost of Living**

LANTZ

That the RM of Loon Lake approve a 1% cost of living increase to all steps in Policy 900-01 pay schedule.

FURTHER the increase will take effective the first pay period of 2022 which starts on December 26, 2021.

Carried

315/21 **Joint Office Administrative Agreement**

PREECE

That the RM of Loon Lake propose the following agreement conditions to the Village of Loon Lake for the Administration Agreement:

- 3-year agreement at a fixed \$65,000 per year with an option to extend for an additional year if both municipalities are satisfied.
- The Village shall be charged directly for all of the following costs and expenses of administration:

- Actual postage costs incurred on the Village business;
- The costs of any forms, supplies or stationery specifically required by the Village, including, but not being limited to municipal maps, letterhead, assessment notices, financial statement abstracts, computer software; and
- All third-party professional fees including, but not limited to, audit fees, consulting fees and legal fees.
- All Pub-works and asset management work performed by the RM Pub-Works Coordinator at the employee's hourly wage.
- Other costs shall be borne as follows:

Telephone	RM 50% / Village 50%
Power	RM 80% / Village 20%
Energy	RM 80% / Village 20%
Office Supplies	RM 50% / Village 50%
Copy Counts/Toner	RM 50% / Village 50%
Data Processing	RM 50% / Village 50%
Cheque Scanner	RM 50% / Village 50%

FURTHER if the Village of Loon Lake accepts the offer the Administrator and Reeve be authorized to enter into the Administrative Agreement.

Carried

316/21

Makwa Hall Insurance

JEANNOTTE

That the RM of Loon Lake donate to the Makwa Lake Hall for \$1000.00 to help cover the costs of the insurance.

Carried

317/21

Road Allowance Logging

JEANNOTTE

That the RM of Loon Lake authorize Tolko Industries to log one mile of township road allowance 574 west of highway 26 subject to the following conditions:

- Weather must be colder than -6 and the road base must be frozen prior to starting
- the road is utilized year-round and it must be passable to public at all times.
- Proper signage must be in place.

Carried

318/21

Engineering Firm

PREECE

That the RM of Loon Lake contract an Engineering Firm to review the flow rates for the bridge located township road 590 on the very east side of the Municipality to determine if box culverts or arched culverts could be utilized as opposed to a bridge. FURTHER all tributaries to the creek must be reviewed as the land in the area is wetland and prone to flooding.

Carried

319/21

Asset Management Policy 100-12

LAVOIE

That the RM of Loon Lake approve the amendment to the Asset Management Policy 100-12 and adopt the attached Asset Management Road map as presented.

Carried

320/21

Office Service Fees Policy 100-11

SCHNEIDER

That the RM of Loon Lake amend the Office Services Fees Policy 100-11 to increase the cost of a RM map from \$20.00 to \$25.00.

Carried

321/21

Revenue Sharing Declaration

JEANNOTTE

The Council for the RM of Loon Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;

In Good Standing with respect to the reporting and remittance of Education Property Taxes;

Adoption of a Council Procedure Bylaw; - Updated October 14, 2021

Adoption of an Employee Code of Conduct; and

All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign and submit the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

322/21

Correspondence

PREECE

That the following correspondence can now be filed.

- North Central Transportation Planning Committee
- Clubroot found in our RM
- Mistik Meeting invite

Carried


323/21

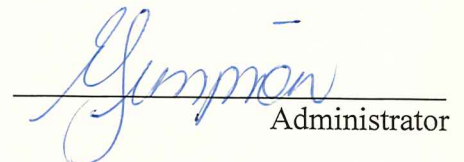
Adjournment

MALANCHUK

That this meeting be adjourned at 2:45 p.m.

Carried



Reeve

Administrator